

**PROPERTY & RECREATION COMMITTEE MEETING MINUTES**  
**December 8, 2025**

The Property & Recreation Committee of the St. Clair County Board met in the County Board Conference Room on December 8, 2025. The meeting was called to order by Chairman Jana Moll at 5:30 p.m.

**Members Present:**

Jana A. Moll, Chairman  
Lonnie Mosley, Asst. Chairman  
Courtney Moore  
Kenneth Sharkey  
Sue Gruberman

**Members Absent:**

Steve Gomric, Excused  
Scott Tieman, Excused

**Others Present**

Mark Kern, County Board Chairman	Brian Buehlhorn, County Parks Supervisor
Sami Gruberman, County Board Office	Bob Allen, County Board
	Bob Trentman, County Board

The Pledge of Allegiance was recited.

Roll Call was taken.

There were no public comments or questions.

A motion was made by Mr. Mosley and seconded by Mr. Sharkey to approve the Minutes from the November 17, 2025 meeting. Motion passed unanimously.

Brian Buehlhorn presented bids from Belleville Fence and Fence & Deck Depot for the Installation of Mechanical Gates. A motion was made by Mr. Mosley and seconded by Ms. Gruberman to approve for Belleville Fence to Install Mechanical Gates and Cameras at Foley Park and Silver Creek in the Amount of \$99,724.66

Brian Buehlhorn presented bids from Hank's and Munie. A motion was made by Mr. Mosley and seconded by Mr. Sharkey to approve the Hank's 2026 Field Mowing Contract at St. Ellen and Engelmann in the Amount of \$12,960.

Ms. Gruberman gave the Revenue Report. Revenue share for Property and Recreation for November 2025 is \$155,521.83. MEPRD's share for this period is \$77,760.92. Cash balance for the Property and Recreation Committee is \$1,144,181.10 before interest.

A motion was made by Mr. Moore and seconded by Mr. Mosley to approve the Revenue Report given by Ms. Gruberman. Motion passed unanimously.

Ms. Gruberman summarized the following Committee reports:

- Various Park Sites: Brian Buehlhorn's report of visits to the various park sites.
- Trinity Services: Jenny at Trinity Services reported on December 8, 2025 that the residents are cleaning up at Silver Creek Preserve two to three days a week as weather permits. Pizzas were last delivered on December 5.
- St. Clair County Parks Grant Commission: Notice of Award and Contracts were sent out on November 26, 2025 and must be returned by January 15, 2026.

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- 2019 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2021 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2022 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2024 Special Park Projects: Requests for payments have been processed during the last month on various projects.

Mr. Buehlhorn reported the following:

- Additional Maintenance: Tractor, trailer, and side by side to be taken in for seasonal maintenance. Zero turn mowers and handheld equipment have been winterized.
- Event: 11/22 Pop-up disc golf event had 78 players, course surveys were collected. 11/27/25-1/1/26 Foley Park participating in HeartLands Conservancy's Jingle Hike
- Projects: Cycle 31 grant has been approved. Request reimbursement for Foley Park trail project has been turned into MEPRD. 11/11-11/12 SCI out for asbestos testing at Freedom Farm.

A motion was made by Mr. Mosley and seconded by Mr. Sharkey to approve the Committee Reports given by Ms. Gruberman and Mr. Buehlhorn. Motion passed unanimously.

A motion was made by Ms. Gruberman and seconded by Mr. Sharkey to adjourn the meeting at 5:46 p.m. Motion passed unanimously.

Respectfully submitted,

Jana Moll, Chairman  
Property and Recreation Committee